



## **Confederated Tribes of Siletz Indians**

P.O. Box 549

Siletz, Oregon 97380

(541) 444-2532 • 1-800-922-1399 • FAX: (541) 444-2307

### **CTSI JOB VACANCY ANNOUNCEMENT**

**Opening Date:** June 28, 2006  
**Closing Date:** Open Until Filled  
**Job Title:** Pharmacist  
**Salary/Wage:** Negotiable  
**Location:** Siletz, Oregon  
**Classification:** Full-Time, Exempt

#### **Introduction:**

This position is located in the Siletz Community Health Clinic with responsibility for providing quality pharmaceutical services. These services are provided in accordance with Federal and State Law, Indian Health Service Regulations, Tribal Policy, and accepted ethical standards.

#### **Requirements:**

Graduate of an accredited school of pharmacy, with one year of clinical experience preferred. Must be licensed to practice pharmacy in Oregon, or be able to obtain licensure. Must be willing to undergo a pre-employment criminal history and background check, and drug urinalysis.

#### **Duties:**

Independently carries out all clinical pharmacy functions. This includes selection, compounding and dispensing. In selection, the pharmacist must identify fine differences between drugs as they relate to the therapeutic efficiency of the product. In compounding prescriptions, must follow established techniques or develop techniques adaptable to new and complex drugs. In dispensing, must be accurate with dosage and identification of therapeutic incompatibilities to avoid patient injury or distress. Provides consultative services and advice to patients regarding instruction for use of drugs, any special requirements for storage and, if the drugs are unstable, instructions on destroying after a set period of time. Consults with medical, nursing, and other clinical staff, or tribal representatives on improvement and increased efficiency of the pharmacy service and pharmacy point-of-sale billing program. Provides information and consultative advice to clinical physicians on contraindications and side effects. Suggests alternative medication to avoid incompatibilities, alleviate side effects, overcome potentiating drug combinations, and prevent adverse reactions. Has responsibility for the administrative operation of the pharmacy, which involves records, reports, stock control and storage, and general management. Provides monitoring and quality control of the prescription program of Contract Health Services. Has responsibility for Quality Assurance and Utilization Review functions as outlined by the standards of the Accreditation Association for Ambulatory Health Care. Directly supervises pharmacy personnel.

Supervisory duties entail time and attendance, evaluation, professional development and recruitment, as needed. As necessary, may serve in other areas of incumbent's discipline.

All new employees will serve a six-month probationary period to enable the General Manager to determine their suitability as a tribal employee. After the six-month probation the employee will be evaluated of his/her performance and at that time it will be decided if the employee is entitled to a regular employee status.

#### **HOW TO APPLY:**

All applicants must submit a **Tribal "Application for Employment Form"**.

Applications must be received by the closing date of this announcement to receive consideration.

#### **TO RECEIVE CREDIT FOR TRAINING OR EDUCATION, DOCUMENTATION MUST BE PROVIDED.**

If applying for more than one position, separate applications will be required for each position.

The high school diploma/GED requirement will be waived for Tribal Elders

**SEND APPLICATIONS TO:** Confederated Tribes of Siletz Indians  
Attn: Human Resources Department  
P.O. Box 549  
Siletz, OR 97380

**Fax number** 541-444-8375 or 1-800-922-1399 ext. 375

**Job Line** 1-800-922-1399 ext. 1296

**Human Resources** 1-800-922-1399 ext. 1274

#### **Conditions of Employment:**

The selectee will be required to submit to a urinalysis to screen for illegal drug use before employment.

Must be licensed to practice pharmacy in Oregon, or be able to obtain licensure.

Must be willing to undergo a pre-employment criminal history and background check, and drug urinalysis.

Will need to provide DMV Driver Record and proof of Automobile insurance as required by job description.

The Tribe's Indian Preference Policy will apply. Tribal government will not discriminate in selection because of race, creed, age, sex, color, national origin, physical handicap, marital status, politics, membership, and non-membership in an employee organization.